



IMMIGRATION GUIDELINES FOR INTERNATIONAL APPLICANTS

I. NEW APPLICATION

1. International Applicants who have been offered to study in Malaysia are required to have a Student Pass approval before entering the country.
2. To apply for a Student Pass, the candidate is required to submit to Institute of Graduate Studies (ISC):
 - a) 2 certified photocopies of all used pages of his/her passport
 - b) 3 passport-sized photographs. The passport should have a validity period that covers the period of study
3. Applicants who have previously applied /registered in any institution in Malaysia and possess a Student Pass under that institution are required **to get a letter of release** from the said institution in order to cancel the particular student pass. **The application for a Student Pass under UM cannot be processed until the release is given.**
4. Applicants who enter Malaysia on a Social Visit Pass before obtaining the approval for student pass will be required to pay a sum RM500.00 for journey performed (JP) visa, in addition to the normal Student Pass processing fee.
5. For such cases, it is the sole responsibility of the student to ensure that the Social Visit Pass does not expire before the Student Pass is approved.
6. Applicants need to register and pay the fees before submitting their passports to ISC. ISC will arrange for the passports to be endorsed at the Immigration Office.

II. GRADUATE STUDENTS WITH FAMILY

1. Candidates who wish to bring their family to Malaysia need to complete registration first before bringing the family to the country.
2. ISC will issue a letter of invitation to the candidate's family so that they can get an entry visa from the nearest Malaysia Embassy in their country.
3. Upon the arrival of the family members, the candidate is required to submit the following documents for visa/pass applications:

- (a) 2 certified photocopies of passport (inclusive of the front page, hard cover and all used pages)
 - (b) Marriage Certificate or letter from the respective embassy
 - (c) Birth Certificate for children birth certificates
 - (d) 2 passport-sized photographs of each family member
4. Family members who enter Malaysia before receiving the dependent visa from Malaysia will have to pay sum of RM500.00 for each person (over and above the normal fees for dependent visa).

III. EXTENSION OF STUDENT PASS/DEPENDENT PASS

1. Application for extension of Student Pass/Dependent Pass Visa must be made through ISC at least one month before expiry of the said pass/visa.
2. The application must be enclosed with a photocopy of the passport, the original passport and cash (please refer to the schedule in Appendix A). Any penalty imposed by the Immigration office for overstay (RM100.00 per month) or other penalties must be borne by the applicant.
3. Candidates who have reached the maximum period of candidature need to appeal to the Dean/Director of the respective faculty to extend period of study before applying for an extension to Student Pass.
4. Candidates also need to renew the validity period of their passport before applying for an extension for the Student Pass.

IV. INFORMATION REGARDING VISA

1. No entry visa is needed for nationals of Commonwealth countries **except** for Bangladesh, India, Pakistan, Sri Lanka and Nigeria.
2. Nationals from the Republic of Ireland, Switzerland, Netherlands, San Marino and Liechtenstein do not require entry visa.
3. A visa is required for social/business visit *not exceeding three months* for nationals of Albania, Argentina, Austria, Bahrain, Belgium, Bosnia Herzegovina, Brazil, Chile, Croatia, Cuba, Czech, Republic, Denmark, Egypt, Finland, France, Germany, Hungary, Iceland, Italy, Japan, Jordan, Kyrgyzstan, Kuwait, Lebanon, Luxembourg, Norway, Oman, Peru, Poland, Qatar, Romania, Saudi Arabia, South Korea, Spain, Sweden, Slovakia, Tunisia, Turkey, Turkmenistan, U.A.E., Uruguay and Yemen.
4. No entry visa is required for U.S.A. citizens visiting Malaysia for Social, business or academic purposes (except for local employment).
5. No entry visa is required for social/business visit of *not exceeding one month* for nationals of all ASEAN countries, Hong Kong SAR, British National Overseas (BNO)

and North Korea. For a stay exceeding one month a visa will be required for nationals of Brunei, Singapore and Vietnam.

6. No entry visa is required for a stay not exceeding 14 days for nationals of Afghanistan, Iran, Iraq, Libya, Syria, Macau (Travel Permit) and Portugal.
7. Nationals of Bangladesh, India, Pakistan, Sri Lanka, Nigeria, Taiwan, Myanmar, Nepal, Bhutan, People's Republic of China, Certificate of Identity (CI) holders, Lesser Passer holders and Titer De Voyage holders *must obtain a visa before entering Malaysia*.
8. Nationals of Israel, Yugoslavia, Communist Independent State (CIS) and People Republic of China are required to apply for a Special Approval from the Ministry of Home Affairs before entering Malaysia.
9. Other countries that are not listed in any of the categories do not require visa for social/business visits *not exceeding one month*.
10. The application process for visa is usually about one month from the day ISC receives the Student's documents.
11. Cholera vaccination is not required for travellers entering Malaysia. Applicants from Yellow Fever Endemic Zones and other affected areas are required to present International Health Certificates showing Yellow Fever vaccination. This regulation does not apply to children below the age of ones.
12. These regulations are subject to changes from time to time. For further information on immigration matters, please contact:

Mr. Kamaluddin Yusof
Assistant Registrar
International Students Center (ISC)
University Malaya
603 - 7967 7716
Email: isc@um.edu.my